

Joint report of the Chief Executive, Deputy Chief Executive and Strategic Director

REVIEW OF CORPORATE PLAN PROGRESS AND FINANCIAL PERFORMANCE1. Purpose of report

To report progress against outcome targets linked to Corporate Plan priorities and objectives and to provide an update as to the latest financial performance as measured against the budget.

2. Background

The Corporate Plan 2020-2024 was approved by Council on 4 March 2020. Business Plans linked to the five corporate priority areas of Housing, Business Growth, Environment, Health and Community Safety are subsequently approved by Committees each year.

3. Performance management

As part of the Council's performance management framework and to meet the commitment to closely align financial and performance management, the Business Plans for the priority areas are considered alongside detailed revenue budget estimates, capital programme and other financial information.

Committees receive regular reports during the year which review progress against their respective Business Plans, including a detailed annual report where performance management and financial outturns are considered together following the year-end.

This quarterly report is intended to provide this Committee with an overview of progress made towards Corporate Plan priorities and the latest data relating to Critical Success Indicators (CSI), identified as a means by which outcomes relating to corporate priorities and objectives can be measured. This summary is detailed in appendix 1.

4. Financial Performance

A summary of the financial position as at 31 January 2021 with regard to the employee budgets, major income headings and progress against achieving the savings target set as part of the budget is included in appendix 2. A summary of the capital expenditure position to 31 January 2021 is also included.

Recommendation

The Committee is asked to NOTE the progress made in achieving the Corporate Plan priorities and with regard to the financial position for 2020/21.

Background papers - Nil

APPENDIX 1**PERFORMANCE MANAGEMENT****1. Background – Corporate Plan**

The Corporate Plan 2020-2024 was approved by Council on 9 February 2016. It sets out the Council's priorities to achieve its vision to make 'Broxtowe a great place where people enjoy living, working and spending leisure time'. Over this period, the Council will focus on the priorities of Housing, Business Growth, Community Safety, Health and Environment.

The Corporate Plan prioritises local community needs and resources are directed toward the things they think are most important. These needs are aligned with other local, regional and national plans to ensure the ambitions set out in our Corporate Plan are realistic and achievable.

2. Business Plans

A series of Business Plans linked to the five corporate priority areas were approved by the Committees at meetings held in January and February 2020.

The Business Plans detail the projects and activities undertaken in support of the Corporate Plan for each priority area. These cover a three-year period but will be revised and updated annually. Detailed monitoring of progress against key tasks and outcome measures in the Business Plans is undertaken by the relevant Committee. This will include a detailed annual report where performance management and financial outturns are considered together following the year-end as part of the Council's commitment to closely align financial and performance management.

3. Performance Management

As part of the Council's performance management framework, the Policy and Performance Committee receives a high level report of progress against Corporate Plan priorities on a quarterly basis. The report provides a summary of the progress made to date towards achieving the corporate priorities and objectives. It also provides the latest data relating to Critical Success Indicators (CSI), which have been identified as a means by which outcomes relating to corporate priorities and objectives can be measured.

Further operational performance data, such as Key Performance Indicators (KPI) and Management Performance Indicators (MPI) are monitored by the respective Committee and/or senior management as appropriate. Similarly, the Business Plans for the support service areas are not considered here at this stage.

Each of the five priorities is considered separately below:

1. HOUSING

The Council's priority for Housing is "**A good quality home for everyone**". Its objectives are to:

- *Build more houses, more quickly on under used or derelict land*

The Housing Committee supported an application to become an investment partner of Homes England in order to access grant funding and to enable the Council to charge affordable rents on new homes purchased from house builders through the planning gain/section 106 agreement system.

Work continues to deliver new Council housing as per the Housing Delivery Plan. The Council has tendered for the construction building work of five flats for ex-service personnel at Oakfield Road, Stapleford. Two new Dementia Friendly bungalows have been completed on Willoughby Street in Beeston.

Consultation has been completed with residents and garage tenants on a number of garage sites in Chilwell and Watnall.

- *Invest to ensure our homes are safe and more energy efficient*

The Council is promoting a number of schemes to help residents improve the energy efficiency of their homes. Information can be found on the website, through social media and press releases number. The schemes available are:

- The Domestic Renewable Heat Incentive which is a government financial incentive to promote the use of renewable heat. Switching to heating systems that use eligible energy sources can help the UK reduce its carbon emissions and meet its renewable energy targets.
 - The Green Homes Grant enables residents to claim vouchers towards the cost if eligible works to improve the energy efficiency of their home.
 - The Energy Company Obligation (ECO) scheme is a government energy efficiency scheme to help reduce carbon emissions and tackle fuel poverty. Every major energy company in the UK has been obligated to provide funding for installations that cut carbon emissions and consumer fuel bills. The obligated energy suppliers work with installers to introduce energy efficiency measures, such as loft or wall insulation, or heating measures. The residents benefit from the scheme through work undertaken to insulate properties.
- *Prevent homelessness and help people to be financially secure and independent*

Two properties have been approved to be used as temporary accommodation, increasing the temporary accommodation units available to 16. Further properties are being considered as part of the stock options review, which is aiming to make the best possible use of some currently under-occupied Independent Living properties.

Critical Success Indicators for Housing

Indicator Description	Actual 2019/20	Q3 2020/21	Target 2020/21	Comments (incl. benchmarking)
Rent Collection: Rent collected as a proportion of the rent owed (BV66a)	99.8%	101.24 %	99.0%	The figure has improved from 96% in Q2. The two rent free weeks in December together with the teams' hard work and Universal Credit daily payments have all contributed to this very positive figure. The furlough scheme has been extended to April 2021. It is anticipated that for some of our tenants may face difficult times ahead and ultimately issues with their rent payment. The Income Team will continue to support and assist tenants .
Homeless clients who will be owed main homeless duty who are prevented/relieved in the prevention or relief stages (HSLocal_36)	100%	100%	85%	The Housing Options Team have prevented and relieved homelessness in 100% of cases in October, November and December 2020.
Overall satisfaction (Housing) HSTOP_01	89.0%	90.41%	89%	The collection of customer satisfaction data recommenced in Q3, with 433 surveys being completed mainly via telephone. These consisted of: <ul style="list-style-type: none"> • 387 for Repairs • 32 for Income • 8 for Allocations • 6 for Tenancy & Estates (ASB)
HSTOP10_02 Gas Safety HSTOP_02	99.9%	100%	100%	100% compliancy was obtained during Quarter 3, with the new no access reporting process proving particular successful within Independent Living properties.
New Council houses built or acquired HSLocal_39	-	-	2	New indicator 2020/21.

2. BUSINESS GROWTH

The Council's priority for Business Growth is '**Invest in our towns and our people**'. Its objectives are to:

- Complete the redevelopment of Beeston Town Centre

The construction of the new cinema is progressing well and is expected to open in the first quarter of 2021/22.

- Undertake town investment schemes in Eastwood, Kimberley and Stapleford

The Jobs and Economy Committee considered an economic recovery plan following on from the initial actions agreed to support the re-opening the high streets safely plan.

The Jobs and Economy Committee and the Towns Fund Board have approved the Stapleford Towns Fund bid. The bid is to be submitted to the Government for approval. The strapline for the Stapleford bid is: *'A proud heritage. A passionate community. A powerful future'*. The vision for the bid is *'We have a big ambition for Stapleford, a small town with a big heart and even bigger potential. We are proud of our heritage, our ambition and our community spirit. Today, we have an exciting, once-in-a-generation opportunity to forge a prosperous and inclusive new future and build a lasting legacy for everyone'*.

The Stapleford bid has four key parts to transform the town:

- Project 1: Cycle infrastructure
- Project 2: Town Centre Redevelopment
- Project 3: Community Leisure development
- Project 4: Town Centre recovery fund

The Committee was presented with an indicative timetable for developing investment plans for Kimberley and Eastwood, following the model established through the Stapleford Towns fund board. The Council is hopeful that a further towns fund grant regime may be launched which will enable investment in the north of the Borough.

- Support skills development, apprenticeships, training opportunities and wellbeing in our workforce

The Council has worked to implement the business and individual support schemes the Government set up during the Covid-19 outbreak. The first lockdown business support package entailed the Council supporting 1,445 local business by making payments of over £17.2m through the initial Business Grants scheme. In addition to this, the Council was able to create a Discretionary Business Grants Scheme which was to support businesses that did not meet the criteria of the original scheme, but had still been impacted negatively as a result of Covid-19. This scheme was created and rolled out in line with Member approval, supporting a further 90 businesses at a total of £883,000.

During the second lockdown the Council implemented the Self Isolation Scheme and two further schemes for businesses affected by Tier 2, 3 and 4 restrictions. Officers and colleagues in other Nottinghamshire authorities have worked through the complex details and regulations to produce an online form for business to complete.

Work is continuing on the proposition to have an East Midlands Development Company, which would include the area in Broxtowe which is the area of strategic growth around the proposed HS2 hub station and the Chetwynd Barracks redevelopment area. The company has been working to agree the work to be completed in the first year. The proposal is to ask Government to make a substantial financial contribution to the company. It is proposed to contribute significantly to skills development and the “levelling up” agenda.

Critical Success Indicators for Business Growth

Indicator Description	Actual 2019/20	January 2021	Target 2020/22	Comments (incl. benchmarking)
Town Centre occupancy:				Town Centre surveys were postponed due to Covid-19. The latest survey was in Dec 2020:
• Beeston TCLocal_01a	94.6%	92.0%	93%	93.1% Decrease [Jan20 (93.6%)]
• Kimberley TCLocal_01b	92.3%	88.5%	93%	88.5% Stable [Jan20 (88.5%)]
• Eastwood TCLocal_01c	88.8%	87.5%	93%	87.5% Stable [Jan20 (89.8%)]
• Stapleford TCLocal_01d	86.2%	88.2%	93%	87.3% Increase [Jan20 (87.3%)]

3. ENVIRONMENT

The Council's priority for Environment is '**Protect the environment for the future**'. Its objectives are to:

- *Develop plans to reduce the Borough's carbon emissions to net zero*

As part of the Climate Change Strategy inspections of the six major brooks in the Borough were conducted during the Summer and early Autumn 2020 (Nether Green Brook, Eastwood; Beauvale Brook, Eastwood; Dairy Farm Brook, Giltbrook; Brinsley Brook, Brinsley; Boundary Brook, Stapleford; and Moorbridge Lane to Mill Road, Stapleford).

A detailed report has been written detailing the specific maintenance needs for each of the sites. Assessments were made of condition, works required and responsibilities (in terms of riparian ownership of the water way) for either side of the banks. In compiling this report officers have liaised with Nottinghamshire County Council as the Lead Local Flood Authority (LLFA) and meetings were held on site to assess priorities. It has been agreed to have a regular six monthly meeting with the relevant officers to provide an update on issues that are identified through the inspection process. Further meetings will be arranged with the Environment Agency in their role providing a strategic overview of all sources of flooding and in particular with their management responsibility for sections of the Boundary Brook at Stapleford.

The work will enable a maintenance regime to be put in place to reduce the risk of flooding (helping to mitigate the impact of climate change). It also paves the way to improve water quality, increase biodiversity and link up the blue infrastructure for the benefit of both local residents and wildlife alike.

- *Invest in our parks and open spaces*

The latest of this year's Pride in Parks play area improvement schemes, Swiney Way Chilwell, is complete. It has seen outdated equipment at this open space, replaced with modern play facilities on a rubber surface. The area is specially designed for younger children. During the design process a request was received for a surfaced path through the open space to connect both access gates. Working with the local contractor undertaking the project the scheme was able to be modified to include a path which allows access to the site throughout the year. The scheme costing £42,000 was funded from the Capital Programme.

At Colliers Wood and Brinsley Headstocks Local Nature Reserves, a significant proportion of the grassland is now being managed as hay meadow to benefit biodiversity. Path edges are cut regularly and grass tracks mown through the meadows. From late summer to early autumn, the hay meadows are cut and the grass collected into rows ready for baling. The hay was baled and left on site in selected locations to compost naturally. The bales were carefully placed and located securely along the boundaries of the sites. As the hay slowly decomposes bacterial activity gives off a small amount of heat. Reptiles are able to take advantage of this warmth when choosing a site for egg laying. The species found at the sites are recorded and over time there should be an increase in the variety and number of wild plants and animals, helping protect the meadows for future generations. Already wild orchids have been recorded at both sites and butterfly numbers have increased.

The funding application to FCC Communities Foundation to refurbish the children's play area at Dovecote Lane was successful.

With an award of £73,500 together with £47,250 from the Council's own resources and £5,000 from United Living (the Council's housing construction partner) the full funding needed to do the work in place. This funding will allow a complete refurbishment of the play area with new rubber surfacing and a wide range of equipment for all ages in line with the findings from the public consultation. The new equipment has now been ordered and work is expected to start in Spring 2021.

On 2 December 2020, the Mayor of Broxtowe, Councillor Janet Patrick, joined the Parks and Green Spaces team to plant trees Covid-securely at Bramcote Hills Park. The trees chosen were *Betula utilis jacquemontii*, a variety of Silver Birch with very vivid white stems that are striking and stand out from a distance. The trees are under planted with Bluebells to create a blue and white effect linking to the NHS colours.

The 30 trees are planted 2m apart from each other in a grid layout, to mark the importance this distance had in 2020. Following COVID-secure safety measures at all times, the Mayor and the Parks team planted trees in a location in front of the Old Manor House. The trees will be cared for by the Parks team and the space will be a place for reflection for the community spirit shown by the people of Broxtowe.

In addition to the trees planted at Bramcote Hills Park, December was a busy month for tree planting with new trees planted at various parks and green spaces throughout the borough. Notable schemes include new hedgerow tree planting at Leyton Crescent Recreation Ground, Beeston; Hall om Wong, Kimberley; new avenues of trees of Field Lane, Chilwell and Melbourne Road, Stapleford; and Buckingham Way Open Space, Watnall. All these trees count towards the Council's commitment to planting 2,500 new trees in the borough each year as part of the Climate Change and Green Futures Programme.

Working with a group of local volunteers, new planting in the woodland at the bottom of Ghost House Lane, Chilwell has taken place. The existing trees on the site are over 150 years old and now it was appropriate to add some supplementary planting.

The plan is to name this area of open space "Ghost House Lane Pocket Park" and restore the woodland to a more natural, wildlife friendly state. An information panel will be installed with the history of Ghost House Lane and how it got its name. Further work on the site next year will include installing seating and extending the planting.

Finally, the Council distributed 500 free ornamental trees to local residents to plant in their gardens

- *Increase recycling and composting*

The garden waste service exceeded all expectation in 2020/21 with just over 20,000 subscribers. Over 6,500 tonnes have been collected so far. The subscription for the 2021/22 season started in February 2021 and attracted 8,111 customers within the first week. Whilst Covid-19 undoubtedly affected the number of subscribers for 2020/21 the ease of use and value of the service will have been recognised by residents and the target for the coming season is to maintain the customer base.

Between December 2020 and February 2021 the Council offered four free Bulky Waste collection weeks as part of the Clean and Green Campaign. This was offered to help residents who are unable to take large items to the tip and to help reduce fly tipping within the Borough. Over 11 tonnes of residual bulky waste together with 91 electrical items were collected in December 2020.

Critical Success Indicators for Environment

Indicator Description	Actual 2019/20	Q3 2020/21	Target 2020/21	Comments (incl. benchmarking)
Cleanliness of streets/open spaces in the Borough (levels of litter) NI195a	96%	96%	97%	The cleanliness of the Borough has been maintained despite Covid-19 having implications on the delivery of the Street Cleansing service.
Fly tipping incidents removed SSData_01	267	166 est.	342	The figure is an estimate as not all data has been received. The figure for the first nine months suggests that overall the number of incidents in 2020/21 are comparable with the levels experienced in 2019/20. It is envisaged that the target for the year will be achieved.
Household waste recycled and composted NI192	38.75%	40.31%	40.20%	The recycling rate is an estimate as not all data is available. The data suggests that the current recycling rate for the first nine months is comparable to the previous year which is positive considering there has been an increase in the amount of residual waste produced.
Parks achieving Broxtowe Parks Standard % PSData_09	96%	-	98%	Data not yet available – survey results now being assessed.

4. HEALTH

The Council's priority and objective for Health is '**Support people to live well**'. Its objectives are to:

- Promote active and healthy lifestyles in every area of Broxtowe

Liberty Leisure Limited is working with local GP's in the area to develop a proposal which may see an exercise referral scheme running in partnership with our health partners. This will aid people recovering from various illness on their pathway back to fitness. This is an expansion from the current offering to support those with mental health problems through exercise.

Unfortunately, during the lockdown leisure centres are not able to open however the company is delivering a 'virtual' referral option until the sites are allowed to reopen.

Whilst the leisure centres are closed due to the pandemic virtual exercise classes and telephone support is available for people who are referred by their GP.

- *Come up with plans to renew our leisure facilities in Broxtowe (He2)*

Following completion of the Leisure Strategy Report by Continuum Consultants, work is underway to progress further detailed options for building a new leisure centre at Bramcote. Various sites in the north of Broxtowe are being considered.

- *Support people to live well with dementia and support those who are lonely of have mental health issues (He3)*

The Housing team has launched a Community Fund which offers small grants for projects which benefit Housing customers and their communities. Broxtowe Housing customers, over the age of 18 can apply or a recognised community group with a constitution of at least 2 applicants are required. Housing employees are able to submit applications supported by tenants. The purpose of the scheme is:

- Improve health and wellbeing – for example, creating a calming garden area for people to enjoy
- Neighbourhood Improvements – possibly installing knee rails preventing car parking on the grass
- Empowering Communities – set up a group to deliver a project.
- Reducing loneliness and social isolation – bring people together.

A special meeting of the Broxtowe Partnership has been held during which the main topic for discussion as food insecurity in Broxtowe. The Council had contributions from all the main food banks as well as voluntary groups working to support people with complex needs. It was decided to develop a localised version of a food insecurity action plan for Broxtowe which will link in to some strategic work being led by Nottinghamshire County Council.

Critical Success Indicators for Health

The data for the Critical Success Indicators for Health is collected annually.

Indicator Description	Actual 2019/20	Q3 2020/21	Target 2020/21	Comments (incl. benchmarking)
Personal wellbeing score for the Borough (out of 10) ComS_092	7.9	-	7.90	Data collected annually
Air Quality – number of NO2 diffusion tube samples with annual mean reading at or below 40 micrograms m-3 ComS_090	100%	-	100%	40 tests completed in 2019/20

Indicator Description	Actual 2019/20	Q3 2020/21	Target 2020/21	Comments (incl. benchmarking)
No. of Dementia Friends trained ComS_091	90	-	80	Training of Dementia Friends in 2020 has been suspended due to Covid-19
Percentage of Inactive Adults in Broxtowe LLLocal_G09	19.5%	-	-	Data collected annually in October. <ul style="list-style-type: none"> • 2016/17 = 26.1 • 2017/18 = 23.9 • 2018/19 = 18.4

5. COMMUNITY SAFETY

The Council's priority for Community Safety is that '**A safe place for everyone**'. Its objectives are:

- Work with partners to reduce knife crime

Work is underway to complete actions in Knife Crime Action Plan 2020/22.

- Work with partners to reduce domestic abuse and support survivors

The Council supported White Ribbon Day on 25 November 2020 by holding a virtual coffee morning where a short video of staff saying the White Ribbon Pledge of "I promise to... Never commit, excuse or remain silent about male violence against women." A number of partner agencies also took part.

- Reduce anti-social behaviour

The Environmental Health team, Covid-19 Information Officers (Legal section), Communities team and Licensing team are work to enforce the coronavirus restrictions. Over 150 written warning letters have been serviced; a Closure notice, prohibition notice, improvement notice, and further measures including review of liquor license under consideration. Dispersal orders have been put in force in Broxtowe and officers have worked with local police to try to ensure compliance with the restrictions imposed by the government.

A number of initiatives aimed at reducing knife crime, domestic violence and anti-social behaviour have been included in the Children and Young People's action plan. The Leisure and Health Committee approved the Children and Young People's action plan at its meeting on 20 January 2021.

Critical Success Indicators for Community Safety

Indicator Description	Actual 2019/20	Q3 2020/21	Target 2020/21	Comments (incl. benchmarking)
Reduction in reported ASB cases in Broxtowe (Notts Police Strategic Analytical Unit) ComS_ 011	1,500*	653	1,951	*Data for Q4 2019/20 is not available due to technical issues during the changeover of Police recording systems. Increase in neighbour complaints due to the Covid-19 lockdown.
Reduction in ASB cases reported in the borough to: Environmental Health ComS_ 012	386	118	465	Q3 2019/20 = 61. Increase possibly result of impact of Covid-19
Communities ComS_ 014	22	11	38	Q3 2019/20 = 2. Increase possibly result of impact of Covid-19
Housing ComS_ 013	126	25	185	Q3 2019/20 = 28. Slight decrease probably not significant.
Repeat high risk domestic abuse cases referred to the Multi-Agency Risk Assessment Conference [% of all re-referrals ComS_ 024	14%	24%	22%	2018/19 = 20 cases of 85 re-referred 2019/20 = 18 cases of 129 re-referred 2020/21 = 8 cases of 34 in Q3 re-referred
Domestic Crimes reported in the Borough ComS_ 025	749	X	809	Q3 data not yet available from the Police

APPENDIX 2

FINANCIAL PERFORMANCE

Employee Position

The summary position as at 31 January 2021 as regards to the employee budgets is as shown below:

Directorate	Budget to 31/01/2021 £	Actual to 31/01/2021 £	Variance £
Chief Executive's	2,476,356	2,446,789	(29,567)
Deputy Chief Executive's	2,819,748	2,683,491	(136,257)
Strategic Director's	4,345,929	4,179,938	(165,991)
General Fund - Total	9,642,033	9,310,218	(331,815)
Housing Revenue Account	3,193,581	2,951,296	(242,285)
Total	12,835,614	12,261,514	(574,100)

Any overtime worked in respect of January (paid in February) is not included. The actual figures will include costs related to the Covid-19 outbreak such as additional agency staff required.

The 2020/21 employees budget assumed a pay award of 2.0% effective from 1 April 2020. A pay award of 2.75% was agreed between local authority employer representatives and the trade unions and was paid from September 2020 along with arrears going back to 1 April 2020. The impact of this additional 0.75% is estimated to be £81,750 for the General Fund and £28,500 for the HRA for the 2020/21 financial year. Finance and Resources Committee on 8 October 2020 agreed to increase the General Fund employees budget by £81,750 to meet this additional cost.

The budget figures above exclude the vacancy rate target set for the General Fund when the 2020/21 budget was approved. This presently totals £329,583 for 2020/21. The table above shows that the Council is on track to meet the General Fund vacancy rate target.

The underspending to 31 January 2021 for the HRA will be offset by additional payments to sub-contractors to ensure that the delivery of services to tenants is maintained.

Income Budgets

The position to 31 January 2021 in respect of the most significant variable income budgets is as follows:

Income	Revised Annual Budget	Income to 31/1/21	Latest Projection	Projected Variance to Budget
Planning fees	(494,000)	(484,710)	(545,000)	(51,000)
Pre-Planning & History Fees	(29,000)	(28,517)	(33,500)	(4,500)
Industrial units rents	(117,200)	(308,951)	(117,200)	-
Craft centre complex rents	(34,110)	(50,567)	(34,110)	-
Garden waste income	(727,000)	(778,796)	(775,000)	(48,000)
Sale of glass	(45,000)	(44,937)	(45,000)	-
Sale of wheeled bins	(29,750)	(54,610)	(55,000)	(25,250)
Recycling credits - glass	(112,000)	(85,846)	(112,000)	-
Trade refuse income	(404,000)	(560,246)	(450,000)	(46,000)
Special collections income	(35,000)	(55,515)	(60,000)	(25,000)
Parking P&D income	(95,000)	(68,022)	(95,000)	-
Off Street PCN Income	(105,000)	-	(70,000)	35,000
Cemeteries - fees and charges	(205,510)	(178,026)	(205,510)	-
Misc Legal Charges	(15,000)	(11,805)	(15,000)	-
Land charges income	(84,000)	(66,939)	(84,000)	-
Licence income	(163,680)	(97,178)	(118,180)	45,500
Interest on investments	(283,000)	(159,641)	(283,000)	-
Beeston Square rent	(459,000)	(671,345)	(500,000)	(41,000)
General properties rents	(38,000)	(41,862)	(58,000)	(20,000)
Total	(3,475,250)	(3,747,513)	(3,655,500)	(180,250)

Notes

- i) Finance and Resources Committee agreed on 8 October 2020 to reduce the 2020/21 budget for planning fee income by £86,000 from £580,000 to £494,000 in response to the Covid-19 pandemic. Actual income from planning fees has almost reached the revised budget by 31 January 2021.
- ii) Tenants at the industrial units are billed for their rent in advance. As a prudent measure, Finance and Resources Committee agreed on 8 October 2020 to reduce the 2020/21 budget by £60,000 from £177,200 to £117,200 in anticipation of tenants having difficulty in paying their rent as a consequence of the pandemic. Work is underway to assess the ability of tenants to pay their rent and negotiate alternative arrangements if necessary. A review of outstanding debts at 31 March 2021 will be undertaken to establish an appropriate bad debt provision.

- iii) Garden waste income continues to exceed expectations with approximately 21,500 subscriptions in 2020/21 compared to around 20,100 in 2019/20.
- iv) Income from the sale of wheeled bins in 2020/21 has exceeded expectations. This will be offset by additional expenditure on wheeled bin replacements.
- v) Finance and Resources Committee agreed on 8 October 2020 to reduce the 2020/21 budget for income from trade waste customers by £204,000 from £608,000 to £404,000 due to the impact of the Covid-19 pandemic upon the ability of a number of these customers to trade as normal and hence their requirement for this service. Trade refuse customers are invoiced in advance for this service and a review of outstanding debts at 31 March 2021 will be undertaken to establish an appropriate bad debt provision.
- vi) Whilst income from special collections was significant in the early part of 2020/21 with many residents having to spend more time at home, this was not expected to continue in the remainder of the year and Finance and Resources Committee agreed on 8 October 2020 to reduce the 2020/21 budget by £20,000 from £55,000 to £35,000. The further lockdown measures that have been introduced are believed to be a major factor behind income from special collections exceeding the original budget of £55,000 for 2020/21 by 31 January 2021.
- vii) Pay and display car parking income in 2020/21 has been adversely affected due to the Covid-19 outbreak. Finance and Resources Committee agreed on 8 October 2020 to reduce the 2020/21 budget by £25,000 from £258,500 to £233,500 and then on 10 December 2020 to reduce the 2020/21 budget by a further £138,500 to £95,000 in response to the restrictions imposed following the national lockdowns and the impact of increasing store closures and the acceleration towards on-line shopping. Income received to 31 January 2021 appears to indicate that the revised budget of £95,000 should be achieved.
- viii) Penalty charge notice income from off-street car parking is received from Nottinghamshire County Council at the end of each financial year. Income received in 2019/20 was £70,000 and a similar figure is presently anticipated for 2020/21.
- ix) Income from land charges has been decreasing in recent years and this trend has continued in 2020/21 with the Covid-19 outbreak undoubtedly having an adverse impact. Finance and Resources Committee agreed on 8 October 2020 to reduce the 2020/21 budget by £18,000 from £102,000 to £84,000 and it appears that this revised budget will be met.
- x) License fee income received so far in 2020/21 is significantly below the budget. This appears to be a direct consequence of reduced economic activity caused by the Covid-19 pandemic.

- xi) Covid-19 has impacted upon the tenants at Beeston Square in different ways. Some managed to continue trading whilst others were forced to close for a period and some ceased trading completely. Finance and Resources Committee agreed on 8 October 2020 to reduce the 2020/21 budget by £232,000 from £700,000 to £469,000. The Council is in discussion with the individual tenants and the forecast outturn for 2020/21 could yet change as the end of the financial year approaches especially as review of outstanding debts at 31 March 2021 will need to be undertaken to establish an appropriate bad debt provision
- xii) Finance and Resources Committee agreed on 8 October 2020 to reduce the 2020/21 budget for rental income from general properties by £20,000 from £58,000 to £38,000 as a prudent measure in response to the pandemic. This now appears to have been pessimistic and income of £58,000 for 2020/21 is presently anticipated.

Capital Programme

Capital programme expenditure as at 31 January 2021 is summarised as follows:

	Approved Budget 2020/21 £	Actual Spend to 31/01/2021 £	Proportion of Budget Spent %
General Fund	16,643,950	7,483,373	45.0
Housing Revenue Account	8,870,500	4,296,877	48.4
TOTAL	25,514,450	11,780,250	46.2

The table includes all capital schemes brought forward from 2019/20, as previously approved, in addition to any other budget changes including those agreed by Finance and Resources Committee on 11 February 2021. No account has been taken of any invoices received but not yet paid or work that has taken place but where no invoices have, as yet, been received.

The most significant schemes with regards to spending to 31 January 2021 are:

Scheme	Approved Budget 2020/21 £	Actual Spend to 31/01/21 £	Comments
General Fund			
Disabled Facilities Grants	985,900	167,355	A number of grants are committed.
Replacement Vehicles and Plant	966,600	604,773	Orders have been raised for the items in the 2020/21 programme.
Beeston Square Phase2	11,153,900	5,850,710	Update provided to Finance and Resources Committee on 11 February 2021.
Housing Revenue Account			
Central Heating Replacement	1,392,950	709,732	Progress impacted by Covid-19. Some planned works may need to be undertaken in 2021/22.
Modernisation Programme	2,067,500	1,190,529	Progress impacted by Covid-19. Some planned works may need to be undertaken in 2021/22.
Acquisition of Properties	2,090,100	1,012,119	Temporary officers appointed to progress.